

# **FY 2024 DANIELS COUNTY TRANSPORTATION COORDINATION PLAN**

**A Coordination Plan should maximize the program's collective coverage by minimizing duplication of services. Further, a Coordination Plan should be developed through a process that includes representatives of public, private, and non-profit transportation and human-services providers, and other programs sponsored by federal, state, and local agencies to greatly strengthen its impact.**

## **Coordination with other federal programs:**

**The Federal Interagency Coordinating Council on Access and Mobility (CCAM) is composed of 11 federal departments and agencies and was established by an Executive Order on Human Service Transportation Coordination signed by President Bush on February 24, 2004. The members consist of the U.S. Departments of Transportation, Health and Human Services, Labor, Education, Agriculture, Housing and Urban Development, Interior, and Commission on Social Security, Veterans Affairs, Attorney General, and the National Council on Disabilities. CCAM coordinates 62 federal programs providing transportation funding for older Americans, person with disabilities, and low-income populations that do not have access to or cannot use automobile transportation options.**

**The Executive Order requires that CCAM members work together to provide the most appropriate, cost-effective services within existing resources, and reduce duplication to make funds available for more services. CCAM seeks to simplify access to transportation services to persons with disabilities, persons with low incomes, and older adults.**

## **Date Adopted by Board of Directors:**

The Board of Directors of the applicant agency must formally adopt the Coordination Plan.

1. Include the date the plan was adopted by the Transportation Advisory Committee (TAC).
2. Attach to the back of your plan a copy of the minutes showing the action by the board.

The Coordination Plan was approved by the TAC on March 8, 2023. The minutes were also created.

The Board of Directors of Daniels Memorial Healthcare Center reviewed the Coordination plan at their February 27, 2023 meeting.

## **Agencies Involved:**

**The elderly, persons with disabilities, low income and minority populations and the general public must be involved in the development of your plan. Many different agencies are involved with delivering a multitude of services to these target populations. They must be invited to participate in the development of your plan.**

- 1. Identify the cooperating agencies and describe the level of cooperation. Describe if they receive services and/or are financial contributors. Those agencies that agree to participate must acknowledge their level of participating in writing. This may take the form of letters of cooperation or a formal cooperative service agreement that details negotiated levels of service and/or financial arrangements.**
- 2. Attach cooperative letters and agreements/contracts.**

***Daniels County Transportation:***

Operates three vehicles:

1. 2005 Ford Startrans E450; 12 passenger bus equipped with a wheelchair lift and two wheelchair stations. The mileage as of December 31, 2022, is 84,608.
2. 2019 Toyota Sienna Van; van that can transport 6 people. The mileage as of December 31, 2022, is 48,525.
3. 2016 Dodge Grand Caravan; a wheelchair accessible vehicle that can transport 5 people. The mileage as of December 31, 2022, is 39,616.

Calls are taken from 8:00 AM to 4:00 PM Monday through Friday. Services outside these hours are available with prior arrangements.

Transportation services are mainly within the City of Scobey, but trips are made to outlying Daniels County communities, as requested. Medical rides are requested and are also made to Williston, Glasgow, Plentywood, Sidney, and Wolf Point among other locations as requested. Transportation to Amtrak and the airport are made as requested.

***Daniels County:***

Daniels County Transportation has a contract with Daniels County to provide transportation services to persons sixty years of age or older through the Council on Aging. The County also provides “annual match funding” based on miles traveled up to \$7,500 total. (Contract for Senior Transportation)

***Daniels Memorial Healthcare Center (DMHC):***

Daniels County Transportation sits under Daniels Memorial Healthcare Center who serves as the fiduciary agent for this federally funded transportation program. DMHC will provide Daniels County Transportation employee and payroll management, dispatch service, required business insurance and other associated costs. (Agreement for Insurance, Employee Management, Payroll Administration, Dispatch Service)

DMHC will assure Daniels County Transportation to provide all the state and federal mandated transportation requirements and long-term care recreational needs for DMHC.

DMHC began performing all functions including management on July 1, 2022.

### **Daniels County Health Department**

The Health Department will occasionally hold special classes and Daniels County Transportation will transport these clients to and from the classes. No contract is in place.

### **Agencies Not Involved:**

Some agencies may not agree to participate in the coordination plan at this time. Keep records of the agencies which are not participating. Be sure to include the rationale for not participating. Attach the non-cooperative letters to the application.

Not applicable.

### **Needs Assessment**

Daniels County is a “Remote Frontier” Community. The needs for Remote Frontier Community in reference to Transportation needs are uniquely identifiable. The Remote Frontier Community has fewer resources than even a Rural Community. Our Smaller community is able to identify the transportation needs of the service area through public meetings. We are enhancing our advertising by sharing with the radio community notes, the newspaper, and have added social media. Some communities may distribute forms to human service providers, medical providers, the area businesses, or companies with employees who may need rides to work. Larger communities will probably have more formalized tools for identifying needs.

### **Describe how you determine the needs of your service area.**

Quarterly public TAC meetings are publicized and held. Any needs identified are addressed at these meetings if the Manager has not already taken care of them.

Daniels County consists of a few small communities. Scobey, with just under 1,000 people is the county seat. Small communities know everyone and what they need on a personal level, so requests are met.

**Public Involvement:**

**The users of your service, including the elderly, disabled, low-income people, minorities and the general population within your service area, must be consulted and invited to participate in the development of your plan. The process must be proactive and provide complete information, timely public notice with full public access to key decisions, and opportunities for involvement.**

- 1. Describe how you solicited participation in the development of your plan.**
- 2. Attach copies of fliers, letters, newspaper articles, etc. that show a good-faith effort on your part to include the public.**

The quarterly public TAC meeting was held on 08 March 2023. The review of the Coordination Plan was conducted in person on March 8, 2023. The content of this Coordination Plan was covered in summary by addressing the enhancements mentioned herein.

**Private Sector: Private providers of transportation including taxicab companies, must be consulted, and invited to participate in the development of your plan. They must be afforded the opportunity for early and continuing involvement throughout the planning process. Describe any private transportation providers, including taxi companies in your service area, and explain how they were solicited and participated in the development of your plan.**

DC Transportation is the sole provider of transportation services in Daniels County.

**Plan For Growth And/or Increase Ridership:**

**Describe any changes in your current plan that would increase ridership including additional vehicles, additional routes, coordination with other agencies, marketing, innovative programs, etc.**

In FY 2016, the demand response service was changed to offering same day service as requested by passengers. Brochures have been printed and distributed around within Scobey. A newer brochure and information strategy is currently underway.

The ridership has grown with the increased accessibility and additional driver. Our average of 15 rides a week has increased to 40 rides per week.

A goal for FY24 is to gain sponsorship to provide sponsored rides with hopes to increase utilization and ability for those who cannot afford it.

**Transportation Advisory Committee (TAC) Meetings:**

**MDT recommends your TAC meet on a monthly basis but at a minimum of once each quarter. Meeting information, date place, and time should be available to the public via newspaper, radio, Internet, or by other means.**

- 1. Please describe how often your TAC meets.**

2. **Please attach meeting minutes where your Coordination Plan was approved.**
3. **Attach meeting minutes where capital projects were approved and prioritize agency by vehicle or item (if applicable)**

TAC meetings are held quarterly and are publicized in the local newspaper, on the local community information board, and on Facebook. Due to the “Remote Frontier Nature of our Community, the Quarterly meeting model is the chosen practice. We communicate with our members for topics that need to be addressed via email, virtually, and telephonically when need, while keeping record of those communications.

**Transportation Advisory Committee Members:**

**Transportation Advisory Committees should be made up of representatives of local planning agencies; governments; public transportation providers; human-service agencies providing services to the elderly, individuals with disabilities, low-income people and minority groups; as well as existing or potential riders from the general public and targeted population passengers.**

**Please complete the roster of persons serviced on your TAC, and who they represent.**

<b>Name</b>	<b>Representing</b>
Sean Cromwell	Scobey Schools Bus System Manager
Tana Nelson	DMHC Dietary Manager - TAC Chair
Sherrie Anderberg	Daniels County Senior Center Coordinator
Kody Brinton	Daniels Memorial Healthcare Center CEO
Lee Humbert	Daniels County Commissioner
Jedda Barron	KCGM Office/Business Manager
Bridget Norby	Daniels County Transportation Manager